

CONDITIONS OF GRANT AWARD

SPECIAL GRANT CONDITIONS - VTPC 2017-XX

1. The subrecipient agrees to ensure that the State Regional Automated Property Information Database (RAPID) Global Administrator receives written notification regarding any complaint, investigation or anticipated audit activity involving junk dealer and scrap metal processors and the result of any complaint, investigation or audit conducted on a junk dealer and scrap metal processor.
2. The subrecipient agrees to conduct the appropriate inquiry into information received from the State Regional Automated Property Information Database (RAPID) Global Administrator pertaining to a junk dealer and scrap metal processors in a timely fashion and make written notification regarding any complaint, investigation or audit activity involving junk dealer and scrap metal processors resulting from the referral.
3. The subrecipient agrees to conduct appropriate inquiries into the operations of junk dealers and scrap metal processors within their jurisdiction and in support of allied agencies when requested.
4. The subrecipient agrees to conduct the appropriate inquiry into information received from the Maryland Motor Vehicle Administration pertaining to motor vehicle titles and registrations in a timely fashion and make written notification regarding any complaint, investigation or audit activity resulting from the referral.
5. The subrecipient agrees to actively support public safety and justice information sharing of motor vehicle theft and related activities reported within the jurisdiction and shall publish and make available without restriction among local and state governmental entities data to facilitate the analysis and exchange of motor vehicle theft and related information across city and county boundaries.
6. The subrecipient agrees to participate in and promote the Maryland Watch Your Car Program within their jurisdiction. The Maryland Vehicle Prevention Council will provide funding for all materials needed to promote the program (brochures, decals, forms, etc.). The Grantee agrees to manage the Maryland Watch Your Car Program in its jurisdiction, including completing all data entry in the METERS system, providing instructions and decals to any citizens that apply for the program and reporting Maryland Watch Your Car Program information in the related section of the GRANT PROGRESS AND PERFORMANCE EVALUATION form that is submitted each quarter.

****NOTE: The above conditions apply only to Law Enforcement Grantees.**

7. The subrecipient agrees that any publication, media release, or video production issued describing any portion of the project funded in whole or in part with funds provided by the Maryland Vehicle Theft Prevention Council will contain the following statement:

This project supported by funds awarded by the Maryland vehicle Theft Prevention Council.

8. The subrecipient agrees that Maryland Vehicle Theft Prevention funds used for travel to and attendance at IAATTI Conferences will only be used to fund travel to and attendance at the S.E. IAATI Conference unless pre-approval is obtained from the Vehicle Theft Prevention Council.
9. The object of this Grant Award is to support the proposal in obtaining goals and objectives throughout the full grant time period (7/01/16 - 6/30/17.) Therefore, the Vehicle Theft Prevention Council has adopted the following Special Grant Condition:

“Grant Expenditures in excess of 75% of the total Grant Award prior to 4/01/17 will not be reimbursed until the end of the fourth quarter (6/30/17) without prior written approval of the Council.”

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10. The period of this Grant will be for FY-2017 beginning 07/01/16 and ending 06/30/17.
11. The Grant will be paid on a quarterly reimbursement basis (quarters ending 9/30/16, 12/31/16, 3/31/17, and 6/30/17)
12. Quarterly Financial Reports, in a form as prescribed by the Council, must be submitted by the *30th day* of the month following the end of each quarter INCLUDING the Financial Report for the final quarter ending 6/30.
13. All Financial, Progress and Evaluation reports for Grant #VTPC 2016-XX must be submitted to the Council prior to approval of reimbursement requests for Grant 2017-XX.
14. Any property in excess of \$ 100.00 purchased with grant funds will be reflected on the "*Property Inventory Report*" form VTPC-06 and submitted with the "*Quarterly Financial Report.*"
15. A quarterly progress evaluation, in a form as prescribed by the Council consisting of special performance indicators, progress reports, and a commentary overview must be submitted by the end of the month following the end of the quarter. This information will be used to monitor and assess the program to determine if it is meeting the stated goals and objectives, supports the Vehicle Theft Prevention Council Plan of Operations and Statewide Strategy, and complies with State grant requirements.